

SAPPHIRE



CLEANING

Application Form

Surname: _____

First Names: _____

Address:

Postcode: _____

Telephone: _____ Email:

National Insurance Number: _____

Education & training:

Details & results of any examinations taken:

Further education (e.g. technical college, evening classes):

Any craft or other training:

Any sports teams/social groups:

Hobbies & interests:

Employment History

Present/previous employer:

Address:

Postcode: _____

Job Title: _____

Duties:

Start date: _____

End date: _____

Reason for leaving:

Employment History

Previous employer: _____

Address:

Postcode: _____

Job Title: _____

Duties:

Start date: _____

End date: _____

Reason for leaving:

Employment History

Previous employer: _____

Address:

Postcode: _____

Job Title: _____

Duties:

Start date: _____

End date: _____

Reason for leaving:

What skills have you used/learnt in these jobs that would be applicable to the role within our company?

Please tell us why you think you are the best candidate for this role and what qualities you will bring to our team:

Do you consider yourself to have a disability? Yes No

Do you need a work permit to work in the UK? Yes No

When can you start work for us? _____

Do you hold a UK Driving License? Yes No

Do you have your own transport? Yes No

Do you have any unspent criminal convictions? Yes No

If yes, please give details here:

Referees:

1. **Name:** _____ **Position:**

Organisation: _____

Address:

Telephone: _____ **Email:**

2. Name: _____ **Position:**

Organisation: _____

Address:

Telephone: _____ **Email:**

No approach will be made to your present employer before an offer of employment is made to you.

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signed: _____ **Date:**
